Presentation Award Program for Quebec Scientific Event

Created in April 2012 by the Fonds de Recherche du Québec - Santé (FRQS), the **Research Network on Cardiometabolic Health, Diabetes and Obesity** aims to develop research excellence in these areas, to transfer knowledge and to foster the use of new knowledge so as to promote quality of life for all Quebecers.

The network is launching its **Presentation Award Program for students, residents and postdoctoral fellows for the year 2023 - 2024**. The program invites researchers who are regular members of the network and who are organizing a scientific event in Quebec to seek financial support so as to offer presentation awards to students, residents and / or postdoctoral fellows who are presenting their research related to cardiometabolic health, diabetes and/or obesity in the context of the scientific event. Fifteen presentation award grants will be offered among all applications received for each of the two annual competitions. The eligibility criteria and method of evaluation are described below. Events demonstrating excellent scientific quality, major outreach opportunities and a structuring effect on research within the network will be funded up to $500 per presentation award. There is no maximum number of awards that can be requested per scientific event. However, the evaluation committee reserves the right to determine the final number of awards allocated for the event.

Scientific events for which award(s) will be granted will have to take place within the period specified for each competition.

Deadlines for applications are the following:

1) <u>**February 10 of each year**</u>, for scientific events taking place in the following months from **April to October**.

2) <u>**September 10 of each year**</u>, for scientific events taking place in the following months from **November to March**.

Women, Aboriginal people, visible minorities, ethnic minorities, people with disabilities and people from the 2SLBGTQIA+ community are encouraged to apply for funding. For evaluation purposes, we strive to recruit a diverse committee that reflects the profiles of the applicants and ensure an evaluation process that takes into account the particular situations of the applicants, including atypical trajectories.

Applications that are late, incomplete or that do not meet the eligibility criteria will not be evaluated.

Eligibility Criteria:

<u>In connection with the scientific events:</u>
1. The presentation awards must be granted in the context of a standard Scientific Event/Congress/Symposium (e.g. with guest speakers, presentations by researchers/students, poster session, etc.).

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<u>In connection with the applicants</u>:

1.   The application must be headed by a researcher who is a <u>regular</u> member of the network.

<u>In connection with the presentation award winners</u>:
1.   Students (including MSc and PhD), residents and postdoctoral fellows are eligible. Awardees and their supervisors must become members of the network if they are not already members.

2.   Presentation awards (for oral or poster presentations) must be given for the scientific event for which the application was successful (i.e. awards cannot be transferred to another scientific event).

3.   The research projects of awardees must be related to the research themes of the CMDO network.

How to apply to request presentation award support for a scientific event:

The researcher in charge of the scientific event (who is a member of the network) can apply by completing an online application form available on the network's website (see below):

1. The name of the scientific event, location and when it will take place;
2. A brief description of the nature of the event and its target audience;
3. The approximate number of participants expected;
4. A description of the type (oral, poster) and of the number of presentations by the students, as well as their academic level (MSc, PhD, professional, post-doctorate);
5. A description of how student presentations will be evaluated *(e.g. Explain 1) how prices will be awarded and 2) that prices will be awarded only for presentations related to the CMDO research themes)*;
6. The number of awards requested (there is no maximum);
7. Are there one or more students and patient-partners on your organizing committee?
8. A justification of the relevance of the scientific event to the network's missions (e.g. why should the network support the scientific event);
9. Describe the EDI vision of your activity.

Evaluation of applications:
The evaluation of applications (e.g. Quebec scientific events) will be done by the steering committee of the network after an initial evaluation and recommendation of the executive committee according to the criteria mentioned above. The results will be communicated to selected candidates before the determined period for each competition.

Terms of delivery, visibility and administration:

The amount covering the presentation awards will be sent to the institution or organization sponsoring the event. The support of the CMDO Network must be mentioned in the event program and during the presentation award ceremony. If appropriate, prices can be awarded by a network representative. The network will also post the list of awardees and sponsored events on its website.

You can now publicize your scientific event on our website by <u>clicking HERE</u>.

Any request for additional information may be sent to the Research Network on CardioMetabolic health, Diabetes and Obesity (CMDO), Université Laval, École de Nutrition, email: info@rrcmdo.ca.

Presentation Award Program for Quebec Scientific Event
Instructions for the application form

THE APPLICATION FORM MUST BE COMPLETED ONLINE, CLICK HERE

The form can be saved to complete it later.

WARNING :

 • To save your application to complete it later, you must click the *Resume later* icon (a username will be requested and a password), <u>and then quit by closing the program</u>.

 • If you have saved your application and click on *Exit and Clear Survey*, <u>all saved data will be erased.</u>

1. GENERAL INFORMATION:

The name of the person in charge of the application (*CMDO regular member*): *max. 100 characters*

Email address of the person in charge: *max. 100 characters*

Affiliation of the person in charge: *max. 120 characters*

Name of the scientific event: *max. 250 characters*

Location of the event: *max. 250 characters*

Date(s) of the event (e.g. December 15-17, 2013): *max. 50 characters*

Brief description of the nature of the event: *max. 1250 characters*

Target audience: *max. 256 characters*

An approximate number of participants expected: *max. 100 characters*

Description of the type of presentations (oral, posters) and number of presentations (guest speakers, researchers, students, by category and total): *max. 300 characters*

The academic levels of participants: *Choose one or more responses from the following: MSc, PhD, resident (s), postdoctoral fellow or other*

Are there one or more students on your organizing committee? *If yes, how many and please name at least one? max. 300 characters*

Are there one or more patient-partners on your organizing committee? *If yes, how many and please name at least one? max. 300 characters*

A justification of the relevance of the scientific event to the network's mission (e.g. why should the network support the scientific event): *max. 1250 characters*

The number of awards requested (Up to 10): choose a number between 1 and 10, please contact us if the number exceeds 10.

A description of how student presentations will be evaluated: *explain 1) how prices will be awarded and 2) that prices will be awarded only for presentations related to CMDO research themes*: *max. 400 characters.*

2. FINANCIAL INFORMATION:

In the event that your project is funded, please provide us with the contact information of the person <u>in finance</u> responsible for the transfer of funds (e.g., administrative technician):
- Name; *max. 120 characters including spaces*
- Email; *max. 120 characters including spaces*
- Phone number; *max. 120 characters including spaces*

3. NEW - EQUITY/DIVERSITY/INCLUSION VISION: What are you doing/planning to do to ensure fair and inclusive treatment of those involved in the activity? Demonstrate efforts made or planned to be more inclusive and equitable in the work environment and/or participants.

4. NEW - SELF-IDENTIFICATION (To be completed by the Principal Applicant only)

Membership Type (one choice only):
    □ Regular Member.
    □ Student, postdoctoral fellow or resident member
    □ Other

Research areas (multiple choices possible):
    □ Basic Science/Preclinical
    □ Clinical
    □ Health care organization/health system
    □ Population-based

Sex (one choice only):
    □ Male
    □ Female
    □ I prefer not to answer

Aboriginal People: Aboriginal people in Canada is a generic term used to refer to Inuit, Métis or First Nations people who live within the boundaries of the territory now known as Canada. We encourage all persons belonging to these nations and communities to indicate their affiliation below.

I belong to one of the following Aboriginal peoples of Canada (one choice only):
    □ First Nations or First Peoples
    □ Métis
    □ Inuit
    □ No
    □ I prefer not to answer

Minority affiliation
I belong to the following ethnocultural or racialized community (You may choose the option that best describes your ethnic or regional origin or choose more than one if you consider yourself to be of mixed origin):
    □ Canadian Aboriginal Community (First Nations, Métis or Inuit)
    □ White community or community of European descent

□ Central Asian or North Asian community
□ Afro-descendant (or Black) community
□ Latin American community
□ Middle Eastern or North African community
□ South Asian community
□ Southeast Asian community
□ East Asian community
□ Aboriginal community outside of Canada
□ None of the above
□ I prefer not to answer

If you selected *"None of the above"* for the previous question:
Specifically, I prefer to identify myself using the following terms
max. 500 characters including spaces

Native Language
The native language I learned and still understand is (please select all that apply)
□ French
□ English
□ Other(s)
□ I prefer not to answer

If you selected *"Other(s)"* for the previous question:
You may indicate your native language here:
max. 200 characters including spaces

Commonly used language
The language I most commonly use at home is (please select all that apply)
□ French
□ English
□ Other(s)
□ I prefer not to answer

If you selected *"Other(s)"* for the previous question:
You may indicate your commonly used language here:
max. 200 characters including spaces

Comments or questions about the self-identification questionnaire
max. 1000 characters including spaces