

Support program for the recruitment of postdoctoral trainees outside of Quebec

Created in April 2012 by the Fonds de Recherche du Québec - Santé (FRQS), the **Research Network on Cardiometabolic health, Diabetes and Obesity** aims to promote research excellence, knowledge development and knowledge sharing in these areas to improve the quality of life of Quebecers.

The network is launching its **Support Program for the Recruitment of Postdoctoral Fellows Outside of Quebec 2022-2023** for CMDO Network regular researchers wishing to recruit a postdoctoral fellow outside of Quebec. The objective of this program is to promote the recruitment and optimal integration of promising young postdoctoral fellows within the CMDO Network, to encourage them to come to Quebec, to accelerate the start of their postdoctoral fellowship, as well as to support the productivity of CMDO research teams. There are two aspects to this support:

- 1) Free participation of the winning postdoctoral fellow at the CMDO research week in February (including Winter Camp, Annual Scientific Meeting, accommodation and meals)
- 2) A maximum financial support of \$2,000 for the reimbursement of travel expenses for the CMDO activity week and/or for the visit of the CMDO researcher's host laboratory. A maximum of two (2) supports per year will be funded following an evaluation based on criteria of excellence. The eligibility criteria and the evaluation method are described below.

The **deadline for submitting applications** is **August 25, 2022**.

The visit of the host laboratory must take place between **January 1, 2023, and March 31, 2024**.

Participation at the CMDO week must be held **no later than February 2024**.

Women, Aboriginal people, visible minorities, ethnic minorities and people with disabilities are encouraged to apply for funding. For evaluation purposes, we strive to recruit a diverse committee that reflects the profiles of the applicants and ensure an evaluation process that takes into account the particular situations of the applicants, including atypical trajectories.

Requests submitted late, incomplete or that do not meet the eligibility criteria will not be evaluated.

Prospective postdoctoral fellows and sponsors affiliated with a Quebec research center must become members of the network before applying to this competition. Two follow-up reports will be requested, after the visit of the host laboratory and at the end of the postdoctoral internship if applicable.

Eligibility criteria:

- 1) The postdoctoral candidate must:
 - a. Reside outside of Quebec at the time of filing the application;
 - b. Not having started a postdoctoral training at a Quebec university before filing the application;
 - c. Have an excellent academic record and demonstrate leadership;
 - d. Have a sponsor, a regular CMDO Network researcher, interested in recruiting a postdoctoral fellowship candidate.
- 2) The sponsor must be affiliated with a Quebec research center and must be a regular member of the CMDO Network before submitting the final file;
- 3) **Only one application per competition as candidates for the postdoctoral fellowship** can be submitted for the Support program for the recruitment of postdoctoral trainees outside of Quebec;
- 4) There is no limit to the number of applications as a sponsor, but only one application can be funded per year. Research teams that have never received this support will be prioritized;
- 5) The candidate's fellowship program must be related to the areas of cardiometabolic health, diabetes and/or obesity;
- 6) The candidate must obtain a reference letter from the sponsor and from another researcher (affiliated or not to the CMDO Network);
- 7) The applicant must submit a visit plan (arrival and departure, visit of the regular member's research space, participation in the Winter Camp and the Annual Meeting);
- 8) Recipients agree to provide two brief progress reports (after the visit and after the end of the postdoctoral fellowship if applicable) to demonstrate the leverage effect of the program (*i.e., new collaborations, external scholarships and / or grants, career development*);

Term of use of the support

Participation in the CMDO week (approximative value of \$2,000):

- The participation of the laureate may be combined with the visit of the host laboratory or take place after the beginning of the postdoctoral internship with the sponsor. This participation includes:
 - 1) Participation in the 4 days of the CMDO Winter Camp (including accommodation and meals);
 - 2) Free registration for the 3 days of the Annual Scientific Meeting (including accommodation and meals) ;
 - 3) Both events occur at the same place one after the other each year in February.
- To participate in the Winter Camp, the winner must submit a full application as described at <https://www.rrcmdo.ca/en/camp-dhiver/> (deadline November 10 of each year).
- To participate in the Annual Meeting, the laureate must register on the website of the Annual Meeting (deadline mid-December).

Travel Expenses (up to \$2,000):

- Travel expenses (transportation and accommodation) incurred to visit the sponsor's laboratory and / or participate in the CMDO week will be reimbursed upon presentation of the supporting documents required by the CMDO (FRQS and Université de Sherbrooke standards). Details will be provided to the winners.

Who can submit an application?

The candidate for the postdoctoral fellowship or the sponsor, CMDO regular member researcher, can submit an application.

Documents required when filing the application:

- 1) Completed CMDO application form (online, see below);
- 2) An updated FRQS Curriculum Vitae (with the *Detailed Contributions* section) of the candidate. Curriculum Vitae containing information similar to the FRQS CV will be accepted;
- 3) A letter of support from the sponsor detailing the interest and relevance for the candidate's recruitment;
- 4) An updated Curriculum vitae FRQS (with the Detailed Contributions section) for the sponsor (regular CMDO researcher)).
- 5) A support letter from a researcher other than the sponsor.

The CMDO application form must be completed online. All other documents must be submitted in PDF format to concours@rrcmdo.ca.

Application evaluation process:

The executive committee of the network will evaluate all submitted applications. Contest results will be announced in the following weeks of the application deadline.

Applications will be evaluated based on the eligibility criteria of the competition, the excellence and research potential of the candidate as well as the future impact of recruitment for the host laboratory.

Any request for additional information may be sent to the Research Network on CardioMetabolic health, Diabetes and Obesity (CMDO), Université Laval, École de Nutrition, email: info@rrcmdo.ca.

Support program for the recruitment of postdoctoral trainees from outside of Quebec

Instructions for the application form

[THE APPLICATION FORM MUST BE COMPLETED ONLINE, CLICK HERE](#)

The form can be saved to be completed later.

IMPORTANT:

- To save your application in order to complete it later, you must click on the *Finish Later* icon (a username will be asked for you, as well as a password), then exit by closing the program.
- If you have already saved your application and click *Exit and delete your answers*, all saved data will be erased.

1. GENERAL INFORMATION:

- **Candidate for the Postdoctoral fellowship:**
Name of the candidate for the fellowship: *max. 100 characters including spaces*
Affiliation of the candidate: *max. 120 characters including spaces*
- **CMDO Sponsor and Host Laboratory**
Sponsor's name (CMDO regular member): *max. 100 characters spaces included*
Sponsor's affiliation (University/Research Center): *max. 120 characters including spaces*

Sponsor's and applicant's affiliation to other research networks (several choices possible):

- Another FRQS Network (*which?*);
- Action Canada Diabetes Network;
- Other

Subject of the envisaged postdoctoral internship: *max. 2000 characters including spaces*

Main theme of the envisaged postdoctoral internship research project (choose one):

- Cardiometabolic health
- Diabetes
- Obesity

Secondary theme(s) of the candidate's research project (multiple choices possible):

- Cardiometabolic health
- Diabetes
- Obesity
- Not applicable

In which axis(es) of research is classified the research project of the candidate (multiple choices possible):

- Fundamental and preclinical research
- Nutrition, Physical Activity and Human Pathophysiology (Clinical Research)
- Life habits, risk factors and population interventions across life cycles (Population Health)

- Organization of Care (Health System), sharing and use of knowledge (Knowledge Transfer)

2. MOTIVATION – CANDIDATE

The candidate must provide a description of the reasons for considering a postdoctoral internship in the sponsor's laboratory, in connection with his / her career plan.

max. 4000 characters including spaces.

3. MOTIVATION - SPONSOR

The sponsor (a regular member of the CMDO Network) must provide a letter of support expressing their interest and the relevance of recruiting the candidate as a postdoctoral fellow in their laboratory.

This letter can be integrated into the electronic form directly or communicated (in PDF format) by email at concours@rrcmdo.ca. If so, please indicate it in the text box.

max. 4000 characters including spaces

4. FINANCIAL INFORMATION:

In the event that your project is funded, please provide us with the contact information of the person in finance responsible for the transfer of funds (e.g., administrative technician):

- Name; *max. 120 characters including spaces*
- Email; *max. 120 characters including spaces*
- Phone number; *max. 120 characters including spaces*

DOCUMENTS TO BE TRANSMITTED IN PDF FORMAT:

1. FRQS CV format (with the Detailed contributions section) of the candidate or any other CV containing information similar to the FRQS CV;
2. FRQS CV format (with the Detailed Contributions section) of the sponsor;
3. Letter of support from the sponsor. This letter should highlight the interest and relevance of recruiting the candidate for the sponsor's research program. This letter can be sent in PDF format or integrated into the application form.
4. Letter of support from a researcher other than the sponsor.
5. Submit these documents by email at **concours@rrcmdo.ca**